



Move in...

✓ The easy way!

DID YOU KNOW YOU NEED TO OBTAIN A MOVE IN PERMIT (MIP) PRIOR TO YOUR MOVE?

PLEASE READ THIS DOCUMENT TO FIND OUT HOW.

Purpose of the MIP

1. To maintain up to date information and contact details of the occupant for any special assistance required in cases of emergency or evacuation.
2. To ensure that site supervision of your move (in and out) takes place and any damage to the common areas is recorded and rectified.

Examples of situations where we would need to get hold of you quickly:

1. Water leaks arising from your unit or affecting it.
2. Activation of fire alarms from within your unit.
3. Smoke detector maintenance within your unit.
4. Emergencies such as fire, flood or earthquake.



THERE IS NO CHARGE FOR YOUR MIP



What is required?

For homeowners

1. Ensure that all Community Service Fees are settled
2. Complete the Property Move In Form
3. Copy of passport and visa or Emirates ID
4. Power of Attorney (if applicable)

For tenants

1. Ensure that all Community Service Fees are settled by your landlord
2. Complete the Property Move In Form
3. Copy of passport and visa or Emirates ID
4. Copy of the Ejari Registration Certificate (please visit www.ejari.ae)

How to apply

We need **one working day** to process your MIP. You may send us your request by either one of the two options below:



Email

Simply email the above documents to communities@ecm.ae

In person

The above documents can be dropped off at one of the following ECM site office:

- Ground floor, Al Nakheel 4a, Street 3, The Greens. Sunday to Thursday between 8am and 8:00pm
- Ground floor, The Links West Tower, Street 3A, The Views. Sunday to Thursday between 8am and 5:30pm

A Move In Permit will NOT be issued if there are outstanding service fee dues against the unit.

We look forward to welcoming you into our community.

We recommend you read the Community Rules, available at www.thegreensandviews.ae

For more details please call 800 EMAAR (36227) or email communities@ecm.ae